

June 27, 2015 at 4:30 p.m.

MN UNIT 103 BOARD OF DIRECTORS Meeting Minutes

Meeting was called to order by Warren Nelson at 10:30 a.m.

ATTENDEES:

Warren Nelson, John Allen, Jane Trahms, John Koch, Kathy Beckman, Sandy Casey, and Elaine Mulcahy

Absentees – Sue Greenberg, Lance Chamberlain, Rajiv Kapadia.

APPROVAL OF MINUTES:

Minutes of the April Meeting, 4-11-2015, were approved with a motion by John Koch and seconded by John Allen.

ADDITIONS TO AGENDA:

- 2016 Fall Tournament

OLD BUSINESS:

2016 Winter Sectional Tournament:

St Paul Bridge Center has agreed to host this event the last weekend in January, 2016. Kathy Beckman and Sandy Casey are the steering committee and to date, they have not found a chairperson.

Financial Audit:

- a) We are still in need of a person to do the Audit. It was noted that the District and Unit 178 do not do an audit. It is difficult to find a person willing to do this.
- b) Discussion followed on proper procedures for a Tournament Chairperson regarding expenses and submitting receipts. The concern was to have some check and balance before the Financial Advisor pays the bills. A motion was made by Sandy Casey and seconded by Jane Trahms that the Tournament Chairperson submit all expenses for reimbursement to the Tournament Coordinator for review and approval. The Tournament Coordinator would forward the approved expenses to the Financial Advisor for payment. Any issues would be discussed and resolved by the Unit Board. Five voted in favor and John Allen abstaining.

Future Meeting Schedule:

Following a discussion when are the best times to hold a Board Meeting, it was agreed to continue scheduling our Board meetings during a Tournament weekend. It was proposed to have three more Board meetings in 2015... the Minneapolis Sectional on Labor Day weekend, the Duluth tournament in October, and the St. Paul tournament in December.

Policy Revisions:

Discussion postponed until the end of the meeting. Changes made to the "final draft" will be sent to all Board Members along with the minutes. Please review and send comments and revisions to the Board Secretary.

NEW BUSINESS:

New Bemidji Sanctioned Club

It was announced that Jack Kryst is listed as club manager of the Eagles Club, 1270 Neilson Ave SE, Bemidji MN 56601. The club number is 106088.

Awards Banquet 2016:

The Awards Banquet 2015 was well attended. Thank you to Kathy Beckman for her efforts of providing all the food within a budget of \$500. It was agreed that the St Paul Bridge Center was a good location. It was suggested to look into the budget number of \$500. A possibility would be to pay the St Paul Bridge Club to host this event.

District Meeting:

Kathy Beckman and John Koch plan to attend the District Meeting being held in Sioux Falls, S.D.

Japanese Bridge Visitors:

All agreed that we should pay the bridge fees for our guests from Japan. To add to the festivities, Sandy agreed to provide a cake, paid from Unit 103 funds.

Fall Tournament 2016:

A discussion was held regarding the need for a chairperson – possibly Stephanie Miller. Several leads are being looked into for the location of this event.

Next Scheduled Board Meeting:

Our next meeting will be held Saturday, September 5, 2015, at the Sectional Tournament in Minneapolis. Details to follow on the time for this meeting.

Adjournment:

There was a motion by John Allen and seconded by Jane Trahms to adjourn this meeting. Time was 12:30 p.m.

Respectfully submitted June 29, 2015

Elaine Mulcahy
Unit 103 Board Secretary